



KENMURE PROPERTY OWNERS ASSOCIATION
10 Kenmure Drive, Flat Rock, NC 28731
Phone: (828) 692-2346 Email: kpoaoffice@gmail.com

NEW RESIDENT INFORMATION FORM

Welcome to Kenmure! Please complete and return this form to the address above. To keep you informed regarding items of interest, this information will be used only for internal Kenmure databases and communication.

Office Hours are from 1 p.m. to 3 p.m. Weekdays.
 (Shaded areas will be completed by Office staff.)

Today's Date: _____ Date of Property Closing: _____

Lot ID: _____ **Neighborhood:** _____ **EMC District:** _____

Owner Name(s) as you would like them to appear in the Kenmure Directory:

Kenmure Street Address: _____

If Part-Time resident, provide Non-Kenmure Address for Mailings and Voting Materials: _____

Cell Phone Number 1 _____ Name 1 _____

Cell Phone Number 2 _____ Name 2 _____

Email Address 1 _____ Required Name 1 _____

Email Address 2 _____ Name 2 _____

Emergency Contacts - Do not include spouse/partner or occupants living in your home

Emergency Contact 1: Name _____ Phone _____ Relation _____

Emergency Contact 2: Name _____ Phone _____ Relation _____

Emergency Contact 3: Name _____ Phone _____ Relation _____

For Office Use Only

New Owner			Former Owner	
Breeze Entry:			Name:	
Breeze Tags:	Single?		Breeze: Archived?	Add'l Lot/Residence?
G/H: Autos?	BarCodes?	G/H Login?	G/H: Autos?	BarCodes?
Total Bar Codes:				

Scanned and Emailed to New Resident Group _____ **Welcome Packet** _____ **Breeze Welcome Email** _____