



**KENMURE PROPERTY OWNERS ASSOCIATION**  
 10 Kenmure Drive, Flat Rock, NC 28731  
 Phone: (828) 692-2346 Email: [kpoaoffice@gmail.com](mailto:kpoaoffice@gmail.com)

**LOT TRANSFER FORM – Complete for Vacant Lots**

Welcome to Kenmure! Please complete and return this form to the address above. To keep you informed regarding items of interest, this information will be used only for internal Kenmure databases and communication.  
 (Shaded areas will be completed by Office Staff)

Today's Date: \_\_\_\_\_ Date of Property Closing: \_\_\_\_\_

Lot ID: \_\_\_\_\_ Neighborhood: \_\_\_\_\_ EMC District: \_\_\_\_\_

Owner Name(s) as you would like them to appear in the Kenmure Directory:  
 \_\_\_\_\_

Kenmure Street Address or Lot Number: \_\_\_\_\_

Non-Kenmure Address, all mailings will go to this Address: \_\_\_\_\_  
 \_\_\_\_\_

Cell Phone Number 1 \_\_\_\_\_ Name 1 \_\_\_\_\_

Cell Phone Number 2 \_\_\_\_\_ Name 2 \_\_\_\_\_

Email Address 1 \_\_\_\_\_ Required Name 1 \_\_\_\_\_

Email Address 2 \_\_\_\_\_ Name 2 \_\_\_\_\_

**For Office Use Only**

<u>New Owner</u>			<u>Former Owner</u>	
Breeze Entry:			Name:	
Breeze Tags:	Single?		Breeze: Archived?	Add'l Lot/Residence?
G/H: Autos?	BarCodes?	G/H Login?	G/H: Autos?	BarCodes?
Total Bar Codes:				

Scanned & Emailed to New Resident Group \_\_\_\_\_ Welcome Packet \_\_\_\_\_ Breeze Welcome Email \_\_\_\_\_