

Kenmure Property Owners Association

Your Kenmure Property Owners Association is **the** largest organization of its kind in all of North Carolina run exclusively on volunteer power! KPOA initiatives and actions are developed and implemented by your friends and neighbors who are dedicated volunteers—committed to the betterment of our great community. The Association is always looking for **new volunteers** – individuals who want to bring their passion, experience, and energy to our KPOA team! Whether you are ready to be a part of this unique group or just want to explore the possibilities for later, below is a brief overview of many of the committees that comprise KPOA. There really is no better or more satisfying way to become involved in this community than to join with the more than 160 of your fellow Kenmurians to keep KPOA a smoothly functioning Association run entirely by volunteers!

KPOA COMMITTEES:

Long Range Planning Committee (LRPC) – Susan Boland - Chair / Board Liaison

The LRPC works on projects assigned by the KPOA Board which have implications for Kenmure beyond the current fiscal year. In 2023, LRPC designed and is in the process of executing a survey of property owners so the Board can establish priorities for the coming years. LRPC also has recommended to the Board that a vote be held later this year to amend KPOA's Articles of Incorporation. Past projects have included a reserve study and studies related to the impact of the Kenmure Country Club on Kenmure property values. The Committee meets monthly or as needed to complete projects in a timely manner.

Security Committee (KSC) – Mark Goldstein – Chair, Dan Rosser – Board Liaison

The Security committee is responsible for several functions that contribute to the safety and well-being of the community. The KSC is charged with negotiating and maintaining contracts for all security services as well as trash collections and recycling services. The committee manages all aspects of the gatehouse, including necessary repairs, replacement of equipment, phone, software and IT services necessary for the operation of the main gates as well as auxiliary gates in the Kenmure community. In addition, the KSC coordinates with security personnel regarding driving infractions of residents, guests and contractors within our community and coordinates with the KPOA office regarding bar codes for all resident vehicles and vehicle discrepancies. The committee also offers suggestions to the KPOA board for their consideration, including potential threats to the community, speed signs, gate access, protocols, security cameras and overtime compensation for security staff. Anyone interested in volunteering for the Security Committee may contact Mark Goldstein.

Kenmure Architectural Review Committee (KARC) – David Hampton – Chair, Charlie Reed – Board Liaison

KARC is a seven-person committee tasked with protecting and maintaining Kenmure's aesthetically pleasing, highly desirable, forested mountain community. Rules and regulations enacted by the KPOA specifically guide the review and approval of new home construction, alterations to the exterior of existing homes, the removal of trees or shrubs and landscaping plans. The KARC detailed approval process for construction and alterations, as well as the forms that must be used to submit written requests, may be found at Kenmure.org under KPOA Board and Committees. The committee reviews of new home plans or alterations to existing homes includes the approval of all exterior building materials, paint colors, driveways, fences, hardscape, paved walks, landscape and mailboxes. KARC is busy throughout the year; however, peak request volume is normally April through October. The committee holds monthly meetings during the first week of each month and will convene for special purpose requests and approvals if necessary. Anyone interested in more information or volunteering to help keep our community as beautiful as it is today, may contact David Hampton.

Road Maintenance Committee (RMC) – Jim Hutchison – Chair, Fred Balling – Board Liaison

The RMC manages a large portion of KPOA's budget and has a wide range of responsibilities. The RMC is responsible for maintaining more than 20 miles of roads and rights-of-way throughout the community. Other areas under RMC's purview include road patching and paving, snow removal (except for private driveways), stop signs and street name signs, canopy trimming, culvert repair as well as leaf removal and grass cutting in rights-of-way.

Emergency Management Committee (EMC) – Will Rodriguez – Chair, Board Liaison – Beth Couch

Three teams comprise the Emergency Management Committee: First Out Responders, Incident Command Support staff, and the Evacuation Team. The entire Emergency Management Committee team supports our community by defining “emergencies” that could affect Kenmure and developing procedures to reduce risks in the event of those emergencies; helping residents become aware of emergency procedures, preventions and risks to life and property; taking appropriate action when an emergency potentially impacting life/property is declared; and, providing training in emergency, evacuation & wildfire procedures. If you are trained in providing first aid and/or CPR, as well as have experience in traffic control, the EMC is the place for you. If no prior experience, we will provide the necessary training for volunteers willing to assist in emergency situations, including in times of evacuation being able to assist directing residents to our evacuation gates (Argyle and Broadmoor). The entire committee meets twice a year, as well as periodically with local fire departments. Contact Will Rodriguez or Nancy Ramp if you are interested in joining the EMC team or would like more information about the committee.

Records Retention Committee (RRC) – Jeanne Sudderth – Chair, Brian McCormick – Board Liaison

The Records Retention Committee (RRC) is a permanent committee reporting directly to the Board of Directors of KPOA and consisting of a minimum of three members. The members have the responsibility for developing policies and procedures regarding identification, classification, retention, and disposition of records of the Association, its Board of Directors, and its committees. The RRC conducts periodic reviews to measure compliance with these Board-approved policies. The Board retains the right to approve all changes to the policies and schedules maintained by the RRC as well as the ability to appoint the chairperson and all members of the committee. The committee members serve at the discretion of the Board.

Community Relations Committees (CRC) – Bill Daleure – Board Liaison

The CRC consists of four entities devoted to enhancing and building the leadership of KPOA, ensuring news, plans, policies and procedures impacting residents are disseminated in a clear and concise manner, and new residents are provided all the pertinent information to quickly acclimate to living in Kenmure. The Election Committee (Laura Martin-Chair) is responsible for organizing and conducting elections in accordance with KPOA bylaws which includes notifications to residents of upcoming elections, Board vacancies or other openings, seeking and validating candidates, ensuring a quorum and tallying votes; the Communications (Marsha Mock-Chair) team is responsible for writing the KPOA newsletter and publishing it both in print and electronically; Web Master (Wayne Orchard) maintains and updates the KPOA website and sends electronic communications to all residents as requested or needed by the Board; the Welcoming Committee (Gayle Schwarz-Chair) is one of the first to reach out to new residents with a Welcome Packet that provides the owners an overall description of KPOA, as well essential information new residents need, e.g., general rules and regulations, website, gate access, garbage pickup days and times, etc., and also includes information about the social organizations and amenities of the community, and the volunteers remain an invaluable ongoing resource for the owners as they need or seek assistance; and, the CRC is responsible for the Kenmure Blood Drives (Wayne Orchard-Chair) including sending notification of the date/time and location. If you are interested in more information about the CRC, you may contact Bill Daleure or any Committee Chair.

Services Committees – Sally Hale – Board Liaison

KPOA Services includes five separate committees that oversee a variety of services dedicated to benefitting our community, enhancing the varied backgrounds and interests of our residents, keeping our operations running smoothly and tirelessly working to maintain our aesthetically pleasing landscape in and around Kenmure. The five groups are the Adopt-A-Highway Litter Lifters (Ron Evilia- Team Leader) who organize monthly litter pick-ups, particularly along Greenville Highway; KPOA Office group(Gayle Schwarz-Coordinator) maintains all aspects of the office building including service calls, the Office Coordinator manages the office volunteers’ schedules that consists of 3 or more shifts a month from 1:00 – 3:00 p.m. Mon. – Fri., oversees the daily operations and creates new policies and procedures as needed; the Database Committee (Teresa (Terry) Stein-Chair) maintains the KPOA database and coordinates with the Gatehouse database; our Library Committee (Rita Yusko-Chair) is responsible for the overall organization of our extensive library (located in the KPOA building), processing new donations as well as replacing returned books to their appropriate sections on a regular basis; and, the Railpen Gap Park Committee (Donna Robinson-Chair) works throughout the year in maintaining the beauty of our Kenmure gem including the walking trails, the flowers and shrubs as well as the sitting areas. Anyone interested in becoming a volunteer in any of the Services Committees may contact the Chair of each committee for more information.