



*Kenmure*

**KENMURE ARCHITECTURAL COMMITTEE (an Operating Committee of)  
KENMURE PROPERTY OWNERS ASSOCIATION**

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**KENMURE HOME DESIGN APPLICATION**

*PLEASE NOTE: ALL SECTIONS OF THIS 4 PAGE APPLICATION MUST BE COMPLETED*

DATE \_\_\_\_\_ LOT# \_\_\_\_\_ STREET \_\_\_\_\_

LOT OWNER NAME \_\_\_\_\_

LOT OWNER CURRENT ADDRESS: STREET \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ (home) \_\_\_\_\_ (cell) E-MAIL \_\_\_\_\_

CONTRACTOR NAME \_\_\_\_\_

COMPANY NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CELL PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL \_\_\_\_\_

ARCHITECT/DESIGNER NAME \_\_\_\_\_

SEPTIC CONTRACTOR NAME \_\_\_\_\_

ESTIMATED CONSTRUCTION START DATE \_\_\_\_\_

*PLEASE PROVIDE ONE COPY OF YOUR SITE PLAN AND ARCHITECTURAL PLANS WITH THIS APPLICATION*



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## KENMURE HOME DESIGN APPLICATION (cont.)

All items must be checked yes (complied with) unless the item is N/A for this Lot/House

### SITE PLAN CHECKLIST:

	<b>YES</b>	<b>N/A</b>
Street shown with ROW	_____	_____
Topography Shown w/elevation from road to house	_____	_____
Building Locations & Setbacks indicated w/dimensions	_____	_____
Driveway & parking areas indicated w/dimensions	_____	_____
Septic tank & drain field indicated	_____	_____
Natural features shown	_____	_____
Silt retention & soil erosion provisions indicated	_____	_____
Surface water drainage & flow indicated	_____	_____
Driveway culvert & size indicated	_____	_____
Driveway pillars/culvert shown w/sketch included	_____	_____
Elevation of each main floor level indicated	_____	_____

### ARCHITECTURAL PLAN CHECKLIST (1/4" =1'0")

	<b>YES</b>	<b>N/A</b>
All house plans must be certified by a licensed architect	_____	_____
All finished level floor plans shown w/dimensions	_____	_____
All four elevations shown	_____	_____
Finished grade shown on all four elevations	_____	_____
Roof pitch indicated	_____	_____
Wall & roof materials indicated on elevations	_____	_____
Wall & roof materials & colors on application	_____	_____
Samples and/or specs of the above submitted	_____	_____
Square footage indicated for each floor level	_____	_____
Accessory buildings (if any) drawings included	_____	_____

### COMPLETE EXTERIOR FINISH SCHEDULE

(samples of colors, roofing, stone, brick, on the actual building material must accompany this application)

### EXPOSED FOUNDATION WALLS:

Material & Type \_\_\_\_\_ Color \_\_\_\_\_

### SIDING:

Material & Type \_\_\_\_\_ Color \_\_\_\_\_

### TRIM:

Material & Type \_\_\_\_\_ Color \_\_\_\_\_



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ROOFING:

Material & Type \_\_\_\_\_ Color \_\_\_\_\_

CHIMNEY

Material & Type \_\_\_\_\_ Color \_\_\_\_\_

WINDOWS

Material & Type \_\_\_\_\_ Color \_\_\_\_\_

EXTERIOR DOORS:

Material & Type \_\_\_\_\_ Color \_\_\_\_\_

OTHER:

Material & Type \_\_\_\_\_ Color \_\_\_\_\_

TOTAL HEATED SQUARE FEET (main floor) \_\_\_\_\_

TOTAL HEATED SQUARE FEET (2<sup>nd</sup> floor) \_\_\_\_\_

By submitting this application, the signatures certify they have received and are familiar with the requirements of the Kenmure “Rules and Policies For Construction and Alterations to Single Family Dwellings” revised August 1, 2014. Please keep this document for future reference during construction and note the “Forms” section containing forms you will need prior to the completion of your home.

By signing and submitting this application and attached documents, OWNER and GENERAL CONTRACTOR warrant and certify that the unit will be built and the exterior finished in accordance with this HOME DESIGN APPLICATION submission. \*Any changes thereto MUST be in writing (Form NEH 4), signed by both OWNER and GENERAL CONTRACTOR, and MUST be approved in writing by KARC and/or KRMC as appropriate. In the event that changes are made without approval as may be specified above, OWNER and GENERAL CONTRACTOR shall restore the premises to their condition before the changes were made at the expense of OWNER and GENERAL CONTRACTOR. Failure to do so may result in the sanctions described in the Building Permit being imposed. KPOA will also have the option to pursue any and all options in law or equity, for specific performance and damages and for all cost, and reasonable attorneys fees, both at trial or appeal.



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**KENMURE HOME DESIGN APPLICATION *(cont.)***

1. SIGNATURES:

We, the OWNER(S) \_\_\_\_\_ and \_\_\_\_\_

and the GENERAL CONTRACTOR \_\_\_\_\_

signify our acceptance of the above terms and conditions by our signatures immediately below.

Executed this \_\_\_\_ day of \_\_\_\_\_, 2 \_\_\_\_ at \_\_\_\_\_ County, North Carolina.

OWNER(S) \_\_\_\_\_

GEN. CONTRACTOR \_\_\_\_\_

APPROVED BY

\_\_\_\_\_  
KARC

\_\_\_\_\_  
RMC

(NOTE: PERIODIC CONSTRUCTION INSPECTIONS BY KARC WILL OCCUR)

DISTRIBUTION: KARC FILE; RMC FILE; OWNER; GENERAL CONTRACTOR